

FGI EXPO 2013 – AUTO SUMMIT

3rd – 5th January 2013, Vadodara

Mail to: Federation of Gujarat Industries FGI Business Centre Gotri - Sevasi Road, Sevasi, Vadodara – 391101 Tel: +91265-2372901-03 Mob: +91 9327433371 Fax: +91265-2372904 E-mail: info@fgi.co.in ; fgi@fgiguj.in	<h3 style="margin: 0;">APPLICATION FORM FOR PARTICIPATION</h3>
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EXHIBITOR DETAILS :

Company / Organization: _____

Chief Executive: _____ Designation: _____

Contact Person: _____ Designation: _____

Address: _____

Name to be put up on Fascia Board _____

Phone: _____ Fax: _____

E-mail: _____ Website: _____

SPACE RENTALS		
Exhibitor Type	Standard Stand Construction (Minimum 3X3 = 9m²)	Raw Space (Minimum 18 m²)
Indian Exhibitors	₹ 6000 per m ²	₹ 5500 per m ²
International Exhibitors	\$200 per m ²	\$175 per m ²

Additional Charges :
 2 sides open - 15 % extra / 3 sides open - 25 % extra / 4 sides open - 30 % extra
 Service Tax – 12.36% Applicable. 15% Discount Applicable to MSME

Area required : _____ sqm. Stall No. : _____	Amount : _____ Discount (if any): ₹ _____ (____%) Net Amount : _____ Security Deposit : _____ (10% of Net Amt) Total Amount : _____
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PAYMENT DETAILS:
 Enclosed is a Cheque / Demand Draft No. _____ for ₹ _____ towards payment of rental and other charges in favor of FEDERATION OF GUJARAT INDUSTRIES, Vadodara.

UNDERTAKING:

I/We have read the RULES and REGULATIONS for FGI EXPO 2013 and confirm we shall abide by them.

Name: _____ Designation: _____

Signature: _____ Date: _____

Note: In case of cancellation of participation NO REFUND WILL BE MADE to the confirmed exhibitors.



A Vibrant Gujarat Event

FGI EXPO 2013

RULES & REGULATIONS

Organizer

Federation of Gujarat Industries (FGI), Vadodara is the organizer of FGI EXPO 2013

Venue, Dates & Timings

FGI EXPO 2013 will be held at FGI Business Centre, Sevasi, Vadodara from 3rd to 5th January 2013.

Exhibitor

A company / organization / association booking space for participation will be called exhibitor.

Participation Charges

Standard Stand Construction (Minimum 3X3=9m2)

Indian Exhibitors - Rs. 6000 per m²

International Exhibitors - \$200 per m²

Standard Stand Construction package will include 3 side walls, fitted in standard booth System frame, fascia name, floor covering, four lights, one 5/15 AMP socket, one trash bin, one table and two chairs in 9Sq. Mtrs. Participation charges include Air Conditioning and general lighting.

Raw Space (Minimum 18 m²)

Indian Exhibitors – Rs. 5500 per m²

International Exhibitors - \$ 175 per m²

Raw Space Package will include Floor Space, Electric Supply of upto 2 KW (for every 10 sqm) will be provided by 1 single phase outlet (220 volt), fascia name, floor covering, four lights, one 5/15 AMP socket, one trash bin, one table and two chairs in 9Sq. Mtrs. Participation charges include Air Conditioning and general lighting.

Additional Charges

2 sides open – 15 % extra

3 sides open – 25 % extra

4 sides open – 30 % extra

12.36% Service Tax Applicable

15% Discount to MSMEs

Participation Payment Terms

Application for participation has to be submitted to FGI along with participation charges. Participation will be accepted on first come -first served basis. Participation fee once paid will not be refundable. All payments will be made either through a Bank Draft or through a Banker's Cheque payable at Vadodara and drawn in favor of 'Federation of Gujarat Industries, Vadodara.

Allocation of Space

FGI will have sole discretion in allocation of space. However, due consideration will be given to the choice and requirement of applicant.

Security Deposit

A refundable security deposit amounting to 10% of the participation charges will be payable by each exhibitor one month prior to the start of the exhibition by Bank Draft / Bankers Cheque only favoring Federation of Gujarat Industries payable at Vadodara. This deposit will be utilized by FGI to adjust outstanding, if any. In the event of no outstanding, the same Demand Draft / Bankers Cheque will be refunded within 30 days of the closure of the exhibition.

Electricity & Power Connection and Consumption

Each shell stand will be provided with four spot lights and a 5/15 AMP socket per 9 Sq.Mtrs. For this facility the exhibitors will not be charged extra upto a maximum load of 1Kw for 9 Sq.Mtrs stand.

Other Services and Facilities

A host of other services and facilities like water, telephones & security etc can be availed on payment.

Possession of Space

Possession to exhibitors taking bare space will be given after 11:30am on 31st December 2012. The exhibitors under shell scheme possession will be given after 10:30am on 2nd January 2013. The handing over of possession in both cases will be subject to final payment of participation charges and security deposit etc to FGI.

Construction of Stands

The interior design of the stand will have to be within the architectural controls laid down by FGI and design of the stand will have to be got approved from FGI before 10th December 2012. Exhibitors who do not comply with these guidelines and regulations will have to pay a penalty of Rs 5000 and will run the risk of closure of the stand by FGI. All construction material, waste and empties etc. will be removed by 8pm on 02nd January 2013. Work regarding construction of stands will be permitted within the stand area only or outside the pavilion and in no case in the walk-ways in the pavilion.

Stand Completion

Stands will be completed by 8pm on 02nd January 2013.

Operation of Stands

No stand will remain unattended. All stands must open at least half an hour before the exhibition and shall remain open till half an hour after exhibition time on each day.

Storage of Exhibits & Empties

No exhibits or empties will be stored behind the exhibition stands.

Vacation of Space

Stands will have to be vacated under shell scheme and bare space latest by 10am on 6th January 2013.

Damages to The Hall

Exhibitors will be required to make good all damages or make payment for damages in the hall, if any.

Sale of exhibits

No counter sales will be permitted during the exhibition.

Insurance

Against all ascertainable risks from transportation to display and removal should be done by exhibitor. FGI will not be responsible for any claim.

Entry /Exit

Entry into the FGI Business Centre Complex will be on the basis of exhibitor passes issued by FGI. Each exhibitor will be entitled to 3 passes for 9 Sq. Mtrs space. Entry in the FGI Business Centre Complex will not be permitted during exhibition hours and other hours specified separately. Exit passes will be necessary for exhibits / material to be taken out of the FGI Business Centre Complex.

Violation of Rules

In the event of violation of any rules, FGI will have the right to close down the stall of the exhibitor.

Disputes

Disputes, if any, arising out of the unresolved matters between the exhibitor and FGI shall be settled by arbitration in accordance with the Arbitration and Conciliation Act 1996. The arbitration proceedings will be conducted in English and at Vadodara, India only.

Force Majeure

If the exhibition is abandoned, canceled or suspended in whole or in part by reasons of war, fire, national emergency, non-availability of exhibition premises or any other cause not within the control of FGI. FGI may, at its own discretion, refund the rental paid by the exhibitor after adjusting the basic expenses incurred or a part thereof, but FGI shall be under no obligation to refund any such rental and part thereof and shall be under no liability for any actions, claims or losses.